

Vice-Chancellor's Leadership Team - Membership and Terms of Reference

Section 1 - Membership

(1) The Vice-Chancellor's Leadership Team is comprised of the following decision makers:

- a. Vice-Chancellor (Chair);
- b. Provost and Deputy Vice-Chancellor (Academic);
- c. Deputy Vice-Chancellor (Students);
- d. Deputy Vice-Chancellor (Research and Engagement);
- e. Chief Financial Officer;
- f. Executive Director, Human Resources;
- g. University Secretary;
- h. Director, Strategic Planning;
- i. Director, Government and Community Relations; and
- j. Executive Officer to the Vice-Chancellor.

(2) The Vice-Chancellor may invite other officers of the University to attend meetings of the committee.

Section 2 - Terms of Reference

(3) The Vice-Chancellor's Leadership Team meets to share information, brief each other and seek advice, as appropriate, on current or imminent activities and issues, and to provide advice to the Vice-Chancellor on:

- a. strategic review and direction of the University;
- b. major matters requiring approval by the Vice-Chancellor;
- c. actions arising from the University Council and senior management committees of the University;
- d. management of major change;
- e. approval of University-wide policies;
- f. establishing, monitoring and maintaining delegations; and
- g. other matters referred to the Committee by the Vice-Chancellor.

Section 3 - Operating Principles for the Committee

(4) Within the model of "One University" the committee is committed to:

- a. living the University Values;
- b. consultation;
- c. collaborative problem solving across functional areas;

- d. communication across the University; and
- e. recognition of Conflict of Interest - members of the Committee shall notify other members of any "personal interest" in a matter that relates to the affairs of the Committee.

Section 4 - Meeting Schedule

(5) The Vice-Chancellor's Leadership Team will meet fortnightly. In addition, throughout the year the Vice-Chancellor may convene formal meetings or workshops of the Vice-Chancellor's Leadership Team with other stakeholders to discuss and advise on strategic matters, which include, but are not limited to:

- a. development of annual budgets;
- b. educational and load profiles;
- c. strategic planning, including operational plans;
- d. performance indicators relating to the University Strategy;
- e. quality programs; and
- f. performance management.

Status and Details

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