

'Archives Advisory Committee' - Membership and Terms of Reference

Section 1 - Establishment

(1) The Archives Advisory Committee was established by the Vice-Chancellor on the 17 April 1995 and reconstituted by the Vice-Chancellor, acting on advice from the Pro-Vice-Chancellor (Research and Graduate Training), on 5 November 2004. The terms of Membership were further amended by the Vice-Chancellor on 13 March 2008.

Section 2 - Membership

(2) The Committee will consist of:

- a. Deputy Vice-Chancellor (Research and Engagement) (Presiding Officer);
- b. Manager, Charles Sturt University Regional Archives & University Art Collection;
- c. Director, State Records NSW (or nominee);
- d. Dean, Faculty of Arts;
- e. Three academic staff members nominated by the Academic Senate;
- f. Three community, depositor or other collecting institution representatives from the regions which the CSU Regional Archives serves, co-opted by the Archives Advisory Committee on advice from the Manager, Charles Sturt University Regional Archives & University Art Collection.

Section 3 - Terms of Reference

(3) The Archives Advisory Committee shall be accountable to the Vice-Chancellor.

(4) The Committee is intended to serve as a forum for stakeholders, both within and external to the University, which shall:

- a. Offer advice on the development and implementation of policy for the CSU Regional Archives;
- b. Assist in promoting the use of the CSU Regional Archives and its collections for the purposes of learning, teaching and research;
- c. Assist the CSU Regional Archives to engage with the various regional communities served by the University.

(5) The term of appointment for nominated and co-opted members shall be three years.

Status and Details

Status	Current
Effective Date	22nd May 2014
Review Date	28th February 2019
Approval Authority	Deputy Vice-Chancellor (Research, Development and Industry)
Approval Date	12th May 2014
Expiry Date	Not Applicable
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