

SCHEDULE 1 – STRATEGY AND POLICY DELEGATIONS

The following authorities and powers are conferred by the Council of Charles Sturt University on the officers or bodies specified in this Schedule in accordance with section 20 of the [Charles Sturt University Act 1989](#) and subject to the [Delegations and Authorisations Policy](#).

DR MICHELE ALLAN
CHANCELLOR

No	Category	Function	Delegate	Special Condition(s) (additional to those specified in the relevant Rule, policy or procedure governing the delegation)	Reference
GOV1 .	Strategy	AUTHORITY TO approve the University Strategy and Key Performance Indicators.	Band 11		
GOV2 .	Plans	AUTHORITY TO approve the following plans and associated budgets: <ul style="list-style-type: none"> • Capital Development Infrastructure Plan, • Initiatives and Strategy Implementation Plan, • Finance and Budget Plan (including the Annual Budget), • Workforce Plan, • Internal Audit Plan. 	Band 11		
GOV3 .		AUTHORITY TO approve the University Plans and Key Performance Indicators.	Band 9	University Plans must be submitted to Council for noting.	
GOV4 .	Rules	AUTHORITY TO approve rules generally.	Band 11		Charles Sturt University By-law 2005
GOV5 .		AUTHORITY TO approve rules with respect to the management and discipline of the University.	Band 9		Charles Sturt University By-law 2005
GOV6 .		AUTHORITY TO approve rules for: <ul style="list-style-type: none"> (a) the establishment of committees of the 	Academic Senate	Provided that the functions of any committee do not exceed the functions	Charles Sturt University By-law 2005

No	Category	Function	Delegate	Special Condition(s) (additional to those specified in the relevant Rule, policy or procedure governing the delegation)	Reference
		Academic Senate, (b) the manner and time of convening, holding and adjourning meetings of the Academic Senate and its committees, (c) the manner of voting at meetings of the Academic Senate and its committees, (d) the conduct of business of the Academic Senate and its committees.		conferred on the Academic Senate under clause 105 of the By-law.	
GOV7 .	Policies, Procedures, Guidelines and Forms	AUTHORITY TO approve policies with respect to the following: <ul style="list-style-type: none"> • risk management, • investment management, • complaints, corruption and whistle-blowing, • legal, contractual and corporate entities, • the form and use of academic and ceremonial costume, • commercial activities, • honorary awards and recognition, • other policies regarding University governance. 	Band 11	Approval of the Investment Policy may be exercised by the Investment Committee for and on behalf of the Council in accordance with the provisions set out in the <i>Governance (Investment Committee) Rule 2010</i> .	<u>Governance (Investment Committee) Rule 2010</u>
GOV8 .		AUTHORITY TO approve policy principles for the management of the University (e.g. finance, assets, human resources, student services, etc).	Band 9		

No	Category	Function	Delegate	Special Condition(s) (additional to those specified in the relevant Rule, policy or procedure governing the delegation)	Reference
GOV8A.		AUTHORITY TO approve the Policy on Leasing of University Real Property.	Band 9		
GOV8B.		AUTHORITY TO approve the Policy on Space Allocation.	Band 9		
GOV8C.		AUTHORITY TO approve the Policy on Security and Access to University Areas.	Executive Director, Facilities Management		
GOV9.		AUTHORITY TO approve policies and procedures for the academic affairs of the University including those relating to admission, special consideration, enrolment, credit, language proficiency, study load, assessment, examination, discipline, exclusion, penalties, review of decisions, graduation, dates and academic calendar.	Academic Senate		Governance (Academic Senate) Rule 2006
GOV10.		AUTHORITY TO approve policies of the University, procedures, guidelines and forms (e.g. finance, procurement, human resources, IT, library etc) consistent with policy principles approved by the Vice-Chancellor.	Band 8	A policy may not be approved without the matter having been considered and agreed at a meeting of the Senior Executive Committee of the Vice-Chancellor. Where a policy purports to bind the Council and /or its members or regulate the terms, conditions or authorities of the Council and its members, agreement of the University Secretary is required prior to approval.	
GOV10A.		AUTHORITY TO approve Human Resource procedures, guidelines and forms (including application of	Executive Director, Human Resources		

No	Category	Function	Delegate	Special Condition(s) (additional to those specified in the relevant Rule, policy or procedure governing the delegation)	Reference
		provisions of the Enterprise Agreement).			
GOV10B.		AUTHORITY TO approve administrative changes to any policy, procedure, guideline, rule, regulation or other similar instrument of the University including, but not limited to, headings, numbering, sections, clauses, referencing text, typographical errors.	University Secretary		
GOV10C.		AUTHORITY TO approve, where there is consistency, a single standard University definition of a word or term that is applicable to every policy, procedure, guideline, rule, regulation or other similar instrument of the University.	University Secretary		
GOV11.	Commencement	AUTHORITY TO approve the date on which an administrative or governance policy, procedure or related instrument will commence by publication in the CSU Policy Library.	University Secretary	Administrative policies, procedures, guidelines, forms and other instruments must be published in the CSU Policy Library.	CSU Policy Library
GOV12.		AUTHORITY TO approve date on which an academic policy, procedure or related instrument will commence by publication in the Academic Manual.	Academic Secretary	Academic policies, procedures, guidelines, forms and other instruments must be published in the Academic Manual.	
GOV13.	Committees	AUTHORITY TO establish committees, working groups and forums of the Council, approve their terms of reference and meeting rules.	Band 11		
GOV14.		AUTHORITY TO establish management and operational	Band 8		

No	Category	Function	Delegate	Special Condition(s) (additional to those specified in the relevant Rule, policy or procedure governing the delegation)	Reference
		committees, working groups and forums, approve their terms of reference and meeting rules.			
GOV15.		AUTHORITY TO establish academic committees, approve their terms of reference and meeting rules.	Academic Senate		Charles Sturt University By-law 2005
GOV15A.	Campuses and Study Centres	AUTHORITY TO approve designation of a campus.	Band 11		
GOV15B.		AUTHORITY TO approve the designation of a Regional Study Centre, International Study Centre or Other Site	Band 9		
GOV16.	Organisational Units / Budget Centres	AUTHORITY TO establish a Faculty, University Research Institute or Division.	Band 11		
GOV16A.		AUTHORITY TO establish a Faculty Research Centre or Education Institute.	Band 9		
GOV17.		AUTHORITY TO establish a School, Centre, Office, Unit or other organisational unit / budget centre.	Band 9		
GOV18.	Election of Members to University Committees	AUTHORITY TO approve procedures governing the election of members to University Committees (excluding Council Committees).	University Secretary		