

Governance (Philanthropy Committee) Rule

Section 1 - Preliminary

Name of Rule

- (1) This Rule is the Governance (Philanthropy Committee) Rule.
- (2) This Rule may be referred to as the Terms of Reference — Philanthropy Committee.

Commencement

- (3) This Rule first commenced on 26 August 2026 [CNL205/13].

Purpose

- (4) This Rule is enacted to establish the Philanthropy Committee and to confer on that Committee certain functions of the Council under [Charles Sturt University Act 1989 No 76](#) (the Act).

Authority

- (5) This Rule is made pursuant to authority granted to the Council under clause 4 of Schedule 1 of the [Act](#), section 20 and 32 of the [Act](#).

Notes: Clause 4 of Schedule 1 of the [Act](#) states that the University Council may establish committees to assist it in the exercise of its functions and may delegate to the committee, under section 20 of the Act, all or any of its functions. Section 32 of the Act states that the Council may make rules with respect to the functions, processes and procedures of committees of the Council.

Glossary

- (6) In this Rule:
- a. Act - means the [Charles Sturt University Act 1989](#).
 - b. By-law - means the [Charles Sturt University By-law 2005](#).
 - c. Committee - means the Philanthropy Committee established under this Rule in accordance with clause 4 of Schedule 1 of the [Act](#).
 - d. Council - means the University Council established under section 9 of the [Act](#).
 - e. University Secretary - means the University Secretary appointed under the [By-law](#).

Notes and headings

- (7) The notes in the text of this Rule do not form part of this Rule.
- (8) Headings do not form part of this Rule.

Section 2 - Rule

Establishment of committee

(9) There is a Philanthropy Committee.

(10) The Committee is an operational committee that is accountable to the Council, through the Finance and Strategy Committee (FSC), for proactive involvement in the University's fundraising activities as set out in this Rule and the University's fundraising policies, strategies and guidelines from time to time.

Terms of reference

(11) The principal functions of the Committee are to proactively raise funds to support students and academic ventures of the University in accordance with approved philanthropic policies, strategies and guidelines including to:

- a. contribute to the development and implementation of fundraising strategies and campaigns
- b. participate in the identification of prospective donors at an individual, community and corporate level, and make introductions to prospective donors
- c. engage in the solicitation of donations and other contributions consistent with the approved fundraising strategy,
- d. report to FSC on Committee activities, and
- e. advise and make such other recommendations to FSC consistent with the functions of the Philanthropy Committee.

Membership

(12) The Committee shall comprise of the following:

- a. Director, Advancement (Chair).
- b. Executive Director, Engagement and Enterprise (or nominee).
- c. At least one member of the University Council, appointed by the University Council for a term of two years.
- d. Up to three external members with experience in fundraising and/or with relevant connections/networks to approach as prospective donors, appointed by the Nomination and People Committee on the recommendation of the Director, Advancement, for a term of two years.
- e. Other senior University staff or advisers can be co-opted to the Philanthropy Committee to assist in the functions of the committee. These appointments will be made by FSC on the recommendation of the Director, Advancement.

(13) All members must have fundraising experience suitable to the functions of the Committee.

(14) Members are expected to be directly involved in fundraising activities and to facilitate introductions to prospective donors within their networks.

(15) The Committee may appoint a member to act as deputy chair.

(16) The Chair may grant to any officer of the University a right of audience and debate for a specified period of time.

Secretary and minutes

(17) A secretary to the Committee will be appointed from the staff of the Office of Engagement and Enterprise.

(18) The secretary will ensure that the record of actions arising from meetings are sent to the Office of Governance and Corporate Administration for inclusion in the business papers for meetings of FSC after the end of each meeting of the Committee.

Meetings

(19) The Committee will meet up to four times per year, or as determined by the chair.

Conduct

(20) The [Boards and Committees Policy - General](#) will apply to the conduct of meetings of the Philanthropy Committee.

Status and Details

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Effective Date	26th August 2026
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