

Higher Degree by Research Policy – Schedule 1

Conditions for Admission to the Register of Supervisors

(1) To be admitted to the Register as a Principal Supervisor a person shall normally satisfy each of the following conditions:

- a. be a member of the academic staff of the University or in exceptional circumstances be a person who has been granted an adjunct academic position of the University or approved by the Research Committee to supervise;
- b. hold a Higher Degree by Research qualification or have an equivalent record of scholarly achievement;
- c. be currently engaged in research or, for Research Professional Doctoral supervision, be a leading scholar or practitioner in the relevant profession;
- d. be, or have recently been, a Principal Supervisor or Co-supervisor for a minimum of one year for a student enrolled in a Higher Degree by Research;
- e. have undertaken, or agree to undertake within a specified period appropriate training in Higher Degree by Research supervision as stipulated by the University; and
- f. agree to supervise Higher Degree by Research candidates in accordance with University requirements;
- g. be research active according to the current University criteria.

(2) Principal Supervisors who do not meet their responsibilities and/or do not continue to meet the above conditions shall be removed from the Register.

(3) Staff who meet all the necessary criteria stipulated in clause 1 except for 1d and 1g, will be admitted to the Register with the restriction that they may only be appointed as Co-supervisors.

(4) Persons who wish to be admitted to the Register shall apply through the appropriate Faculty Sub-Dean (Graduate Studies).

(5) Applicants shall provide the following information on the application form in support of their application for admission to the Register:

- a. details of academic qualifications;
- b. details of previous experience as Principal Supervisor including the number and level of candidates supervised to completion and relevant dates;
- c. the areas of research in which the person wishes to be considered as a Supervisor;
- d. a list of research projects, funded and unfunded, undertaken as Chief Investigator in the areas of research nominated during the last five years;
- e. a list of publications (last five years) relevant to the areas of research nominated;
- f. details of research supervision workshops attended at Charles Sturt University or elsewhere; and
- g. any other details required by the Faculty.