

Governance (Council Executive Committee) Rule 2024

Section 1 - Preliminary

Name of Rule

(1) This Rule is the Governance (Council Executive Committee) Rule 2024.

Commencement

(2) This Rule commences on 31 October 2024 under resolution CNL194/14.

Purpose

(3) This Rule is enacted to establish the Council Executive Committee and to confer on that Committee certain functions under the [Charles Sturt University Act 1989 \(NSW\)](#).

Authority

(4) This Rule is made pursuant to authority granted to the University Council (Council) under clause 4 of Schedule 1 of the Act, section 20 and 32 of the Act.

Note: Clause 4 of Schedule 1 of the Act states that the Council may establish committees to assist it in the exercise of its functions and may delegate to the Committee, under section 20 of the Act, all or any of its functions. Section 32 of the Act states that the Council may make rules with respect to the functions, processes and procedures of committees of the Council.

Section 2 - Committee

Establishment of Committee

(5) There is to be a Council Executive Committee.

Terms of Reference

(6) The Committee shall exercise the following functions for and on behalf of the Council, and in the name of the Council, in accordance with the rules, policies and procedures of the University. The Committee shall:

- a. provide advice on matters referred by the Vice-Chancellor between meetings of the Council
- b. approve matters between scheduled meetings of the Council that are otherwise within the reserved delegated authority of the Council where:
 - i. a matter requires urgent approval, and
 - ii. the motion cannot be deferred to the next meeting of the Council

- c. approve expenditure in regard to any single item exceeding the delegated limit of the Vice-Chancellor, and
- d. approve fees, charges or fines.

(7) Despite clause 6, the Committee may not exercise the following functions of the Council:

- a. approval of the appointment or removal of a member of the Council, the Academic Senate or a Committee of the Council or
- b. approval of a delegation of any function of the Council under section 20 of the Act or
- c. approval, or amendment, of a Rule approved by the Council.

(8) The Committee shall exercise such other functions as may be conferred on the Committee under a rule or resolution of the Council.

(9) The Committee has such other functions as may be necessary to enable it to exercise the functions specified in clauses 6-8.

(10) The Committee may engage external consultants, through the Secretary, where appropriate in exercising its functions.

(11) A member of the Committee may, where a matter is dealt with by flying minute, move that the matter be referred to the Council. Such a motion is deemed to have been moved if the member sends a copy of the motion to the Secretary by electronic means requesting the matter is referred.

(12) In exercising the functions of the Council, the Committee may:

- a. require the attendance of any employee of the University at a meeting of the Committee, and
- b. require regular or ad hoc reports from the University as determined by the Committee.

Membership

(13) The Committee shall comprise a minimum of four members, which must include:

- a. the Chancellor, who will act as the Chair
- b. the Deputy Chancellor, who will act as Deputy Chair
- c. the Vice-Chancellor
- d. the Chair, Academic Senate.

Meetings

(14) The Chair may approve for the whole, or any part, of a meeting of the Committee the attendance of:

- a. a member of the Council
- b. Deputy Vice-Chancellor
- c. Chief Operating Officer
- d. Chief Financial Officer
- e. Director, Strategy
- f. an employee or contractor of the University or any external persons, for the purpose of providing advice or consultation to the Committee.

(15) The Committee may meet face to face as determined by the Chancellor.

(16) Ordinary meetings of the Committee will be by flying minute in accordance with the [Governance \(Council Meetings\) Rule 2023](#).

Section 3 - Glossary and interpretation

(17) In this Rule:

- a. Act - means the [Charles Sturt University Act 1989 No 76](#).
- b. By-law - means the [Charles Sturt University By-law 2005](#).
- c. Committee - means the Council Executive Committee established under this Rule in accordance with clause 4 of Schedule 1 of the Act.
- d. Council - means the University Council established under Part 3 of the Act.
- e. Secretary - means the University Secretary appointed under the By-law.

(18) In this Rule, unless the contrary intention appears:

- a. a word or term that has not been defined in this Rule has the same meaning attributed to that word or term in the Act or By-law
- b. a reference to an officer of the University includes any person acting in that position, and
- c. headings and notes do not form part of this Rule.

Section 4 - Document Context

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