

Governance (Foresighting Committee) Rule 2023

Section 1 - Introduction

Name of Rule

(1) This Rule is the Governance (Foresighting Committee) Rule 2023.

Commencement

(2) This Rule commences on 3 August under resolution CNL186/12.5.

Purpose

(3) This Rule is enacted to establish the Foresighting Committee and to confer on that committee certain functions under the [Charles Sturt University Act 1989 No 76](#) (the Act).

Authority

(4) This Rule is made pursuant to authority granted to the University Council (Council) under clause 4 of Schedule 1 of the [Act](#), section 20 and 32 of the [Act](#).

Note: Clause 4 of Schedule 1 of the Act states that the Council may establish committees to assist it in the exercise of its functions and may delegate to the committee, under section 20 of the [Act](#), all or any of its functions. Section 32 of the [Act](#) states that the Council may make rules with respect to the functions, processes and procedures of committees of the Council.

Notes and headings

(5) The notes in the text of this Rule do not form part of this Rule.

(6) Headings do not form part of this Rule.

Section 2 - Committee

Establishment of committee

(7) There is to be a Foresighting Committee.

Terms of reference

(8) The committee for and on behalf of the Council, and in the name of the Council, in accordance with the Rules, policies and procedures of the University shall prepare an annual plan of its activities which include, but are not limited to:

- a. responsibility for guiding and overseeing all aspects of the [University Strategy](#), including the undertaking of

deep dives of key performance indicators

- b. reviewing the broad environmental assessments provided by management, which might identify emerging trends and other opportunities or threats, for further consideration by the Council, and
- c. providing advice and recommendations to the Council and/or management in relation to key emerging issues to assist with future planning.

(9) Despite clause 8, the committee may not exercise the following functions of the Council:

- a. approval of the appointment or removal of a member of the Council, the Academic Senate or a committee of the Council
- b. approval of a delegation of any function of the Council under section 20 of the [Act](#), or
- c. approval, or amendment, of a Rule approved by the Council.

(10) Other principal functions of the committee are to report to the Council on a timely and regular basis.

(11) The committee shall exercise such other functions as may be conferred on the committee under a Rule or resolution of the Council.

(12) The committee has such other functions as may be necessary to enable it to exercise the functions specified in clauses 8 to 11.

(13) The committee may engage external consultants, through the University Secretary, where appropriate in exercising its functions.

(14) A member of the committee may, where a matter is dealt with by flying minute, move that the matter be referred to the Council. Such a motion is deemed to have been moved if the member sends a copy of the motion to the University Secretary by electronic means requesting the matter is referred.

(15) In exercising the functions of the Council, the committee may:

- a. require the attendance of any employee of the University at a meeting of the committee, and
- b. require regular or ad hoc reports from the University as determined by the committee from time to time.

Membership

(16) The committee shall be classified as a small committee of Council and comprise a minimum of four Council members, which must include the Vice-Chancellor.

(17) The committee will appoint a chair and may appoint a deputy chair from amongst its members.

(18) Council may appoint additional members from time to time drawn from Council or external to Council.

(19) The committee may invite other persons to attend as needed.

Term

(20) Membership will be for a term not exceeding four years. Members may be re-appointed at the end of a term.

Meetings

(21) The chair may approve for the whole, or any part, of a meeting of the committee, the attendance of:

- a. an employee or contractor of the University, or

b. any external persons,
for the purpose of providing advice or consultation to the committee.

(22) The committee will meet at least twice a year with the chair determining how the committee will meet.

(23) Ordinary meetings of the committee will be by flying minute.

Section 3 - Glossary

(24) In this Rule:

- a. Act - means the [Charles Sturt University Act 1989 No 76](#).
- b. By-law - means the [Charles Sturt University By-law 2005](#).
- c. Committee - means the Foresighting Committee established under this Rule in accordance with clause 4 of Schedule 1 of the [Act](#).
- d. Council - means the University Council established under Part 3 of the [Act](#).
- e. Secretary - means the University Secretary appointed under the [By-law](#).

Status and Details

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