

# Governance (Foresighting Committee) Rule 2019

## Section 1 - Introduction

### 1 Name of Rule

(1) This Rule is the Governance (Foresighting Committee) Rule 2019.

### 2 Commencement

(2) This Rule commences on 21 June 2019 under resolution CNL 19/50.

### 3 Purpose

(3) This Rule is enacted to establish the Foresighting Committee and to confer on that Committee certain functions under the [Charles Sturt University Act 1989 No 76](#).

### 4 Authority

(4) This Rule is made pursuant to authority granted to the University Council (Council) under clause 4 of Schedule 1 of the Act, section 20 and 32 of the Act.

(5) Note: Clause 4 of Schedule 1 of the Act states that the Council may establish committees to assist it in the exercise of its functions and may delegate to the Committee, under section 20 of the Act, all or any of its functions. Section 32 of the Act states that the Council may make rules with respect to the functions, processes and procedures of committees of the Council.

### 5 Glossary

(6) In this Rule:

- a. Act - means the [Charles Sturt University Act 1989 No 76](#).
- b. By-law - means the [Charles Sturt University By-law 2005](#).
- c. Committee - means the Foresighting Committee established under this Rule in accordance with clause 4 of Schedule 1 of the Act.
- d. Council - means the University Council established under Part 3 of the Act.
- e. Secretary - means the University Secretary appointed under the By-law.

### 6 Notes and Headings

(7) The notes in the text of this Rule do not form part of this Rule.

(8) Headings do not form part of this Rule.

# Section 2 - Committee

## 7 Establishment of Committee

(9) There is to be a Foresighting Committee.

## 8 Terms of Reference

(10) The Committee shall exercise the following functions for and on behalf of the Council, and in the name of the Council, in accordance with the Rules, policies and procedures of the University. The Committee shall:

- a. be responsible for guiding and overseeing all aspects of strategy;
- b. undertake broad environmental assessments, which might identify emerging trends and other opportunities or threats, for further consideration by the Council and/or management; and
- c. provide advice and recommendations to the Council and/or management in relation to key emerging issues to assist with future planning.

(11) Despite clause 9, the Committee may not exercise the following functions of the Council:

- a. approval of the appointment or removal of a member of the Council, the Academic Senate or a Committee of the Council; or
- b. approval of a delegation of any function of the Council under section 20 of the Act; or
- c. approval, or amendment, of a Rule approved by the Council.

(12) Other principal functions of the Committee are to report to the Council on a timely and regular basis.

(13) The Committee shall exercise such other functions as may be conferred on the Committee under a rule or resolution of the Council.

(14) The Committee has such other functions as may be necessary to enable it to exercise the functions specified in clauses 9 to 12.

(15) The Committee may engage external consultants, through the Secretary, where appropriate in exercising its functions.

(16) A member of the Committee may, where a matter is dealt with by flying minute, move that the matter be referred to the Council. Such a motion is deemed to have been moved if the member sends a copy of the motion to the Secretary by electronic means requesting the matter is referred.

(17) In exercising the functions of the Council, the Committee may:

- a. require the attendance of any employee of the University at a meeting of the Committee, and
- b. require regular or ad hoc reports from the University as determined by the Committee from time to time.

## 9 Membership

(18) The Committee shall comprise a minimum of four Council members, which must include the Vice-Chancellor.

(19) The Committee will appoint a Chair and may appoint a Deputy Chair from amongst its member.

(20) Council may appoint additional members from time to time drawn from Council or external to Council.

(21) The Committee may invite other persons to attend as needed.

## **10 Term**

(22) Membership will be for a term not exceeding four years. Members may be re-appointed at the end of a term.

## **11 Meetings**

(23) The Chair may approve for the whole, or any part, of a meeting of the Committee, the attendance of:

- a. an employee or contractor of the University; or
- b. any external persons,

for the purpose of providing advice or consultation to the Committee.

(24) The Committee may meet face to face as determined by the Chair.

(25) Ordinary meetings of the Committee will be by flying minute.

## Status and Details

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|---------------------------|--|
| <b>Status</b>             | Current  |
| <b>Effective Date</b>     | 21st June 2019   |
| <b>Review Date</b>        | 21st June 2024   |
| <b>Approval Authority</b> | University Council   |
| <b>Approval Date</b>      | 21st June 2019   |
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