

# Governance (Honorary Awards) Rule 2012 No. 1

## Division 1 Introduction

### 1 Name of Rule

- (1) This Rule is the Governance (Honorary Awards) Rule 2012 No 1.
- (2) A reference to the Regulations for Honorary Awards is deemed to be a reference to this Rule.

### 2 Commencement

- (3) This Rule commences on 24 May 2012 [CNL12/56].

### 3 Purpose

- (4) This Rule is enacted for the purpose of establishing honorary awards and the criteria for conferral.

### 4 Authority

- (5) This Rule is made pursuant to authority granted to the Council under section 31 (1) (f) and 32 of the [Act](#).
- (6) Notes
- (7) Section 31 (1) (f) and 32 of the [Act](#) states that the Council may make Rules with respect to governance and administration of the University.

### 5 Definitions

- (8) In this Rule:
  - a. Act - means the [Charles Sturt University Act 1989](#).
  - b. Award - means an honorary doctorate or Order of the Companion of the University conferred under this Rule.
  - c. By-law - means the [Charles Sturt University By-law 2005](#).
  - d. Committee - means the Nomination and Remuneration Committee established under the [Governance \(Nomination and Remuneration Committee\) Rule 2015](#).
  - e. President's Circle - means an honour society established by the Vice-Chancellor constituted by recipients of honorary doctorates of the University, members of the Order of the Companion and such other persons as may be admitted from time to time by the Vice-Chancellor.
  - f. Secretary - means the Secretary appointed under clause 19 of the By-law.

### 6 Notes and Headings

- (9) The notes in the text of this Rule do not form part of this Rule.
- (10) Headings do not form part of this Rule.

## Division 2 Honorary Doctorates

### 7 Establishment of Honorary Doctorates

(11) For the purpose of section 19 (1) (a) of the [Act](#) and clause 113 of the [By-law](#), the following awards are prescribed and may be conferred by the Council honoris causa:

	Award	Post-nominal
(a)	Doctor of Letters (honoris causa)	HonDLitt CSturt
(b)	Doctor of Science (honoris causa)	HonDSc CSturt
(c)	Doctor of Arts (honoris causa)	HonDA CSturt
(d)	Doctor of Business (honoris causa)	HonDBus CSturt
(e)	Doctor of Education (honoris causa)	HonEdD CSturt
(f)	Doctor of Health Studies (honoris causa)	HonDHStud CSturt
(g)	Doctor of Applied Science (honoris causa)	HonDAppSc CSturt

### 8 Council may confer Honorary Doctorate

(12) The Council may confer on any person an honorary doctorate of the University specified in section 7 where the Council is satisfied that the person has made, in the words of Charles Napier Sturt, a significant contribution to the "public good" by making an outstanding contribution to scholarship or professional practice in the discipline for which an honorary doctorate may be conferred by the Council under this Division.

(13) A person is eligible to be nominated for an award under this Division regardless of whether the person has had an association with the University.

(14) Notes

Under clause 113 of the [Charles Sturt University By-law 2005](#), the Council may confer, honoris causa, any degree of the University.

### 9 Post-nominals

(15) A person who has been admitted to an honorary doctorate by the Council under this Division may use the post-nominals relevant to the award as set out in section 7, clause 11.

### 10 Academic Dress

(16) The academic dress for a Doctor of Letters (honoris causa) is as follows:

- a gown of lightweight blue fabric (PMS286) manufactured to the same pattern as graduates holding a degree Doctor of Civil Laws from the University of Oxford, with front facings and sleeves in the faculty colour; and
- a hood of bright red corded fabric (PMS199) manufactured to the Oxford doctorate shape, then fully lined and bound 20 mm over the cowl with silk-like fabric in the faculty colour; and
- a black Tudor bonnet trimmed with gold cord and gold tassel.

(17) The academic dress for a Doctor of Science (honoris causa) is as follows:

- a gown of lightweight blue fabric (PMS286) manufactured to the same pattern as graduates holding a degree Doctor of Civil Laws from the University of Oxford, with front facings and sleeves in the faculty colour; and

- b. a hood of bright red corded fabric (PMS199) manufactured to the Oxford doctorate shape, then fully lined and bound 20 mm over the cowl with silk-like fabric in the faculty colour; and
- c. a black Tudor bonnet trimmed with gold cord and gold tassel.

(18) The academic dress for the:

- a. Doctor of Arts (honoris causa);
- b. Doctor of Business (honoris causa);
- c. Doctor of Education (honoris causa);
- d. Doctor of Health Studies (honoris causa); and
- e. Doctor of Applied Science (honoris causa);

is as follows:

- i. a gown of lightweight blue fabric (PMS286) manufactured to the same pattern as graduates holding a degree Doctor of Civil Laws from the University of Oxford, with front facings and sleeves in the faculty colour;
- ii. a hood of bright red corded fabric (PMS199) manufactured to the Oxford doctorate shape, then fully lined and bound 20 mm over the cowl with silk-like fabric in the faculty colour; and
- iii. a black Tudor bonnet trimmed with gold cord and gold tassels.

## **11 Privileges of Honorary Doctors**

(19) In addition to any other privileges granted to graduates of the University, persons admitted to a degree honoris causa of the University under this Division may, at the discretion of the Council:

(20) Notes:

A person admitted to a degree of the University honoris causa is a graduate of the University in accordance with clause 3 of the [By-law](#) and entitled to the same privileges as a graduate of the University.

- a. have the degree conferred at a graduation ceremony or special ceremony of the Council
- b. be admitted to the President's Circle;
- c. be admitted as a life member of the alumni body of the University
- d. subject to the [Library Rule](#), be entitled to life membership of the University Library and all the privileges attached thereto from time to time; and
- e. be accorded special status at official functions of the University.

## **Division 3 Honorary Doctor of the University**

### **12 Establishment of Honorary Doctor of the University**

(21) For the purpose of section 19 (1) (a) of the [Act](#) and clause 113 of the [By-law](#), the award of Doctor of the University (honoris causa) is prescribed and may be awarded by the Council in accordance with this Division.

(22) Notes:

Under clause 113 of the [Charles Sturt University By-law 2005](#), the Council may confer, honoris causa, any degree of the University.

### **13 Council May Confer Honorary Doctorate of the University**

(23) The Council may confer an honorary doctorate of the University on a person:

- a. who has a current or former association with the University and
- b. has achieved eminence at national or international level by making an outstanding contribution to the advancement of education or society.

#### **14 Post-nominals**

(24) A person who has been admitted to a Doctor of the University (honoris causa) by the Council under this Rule will hold the post-nominals HonDUniv CSturt.

#### **15 Academic Dress**

(25) The academic dress for the Doctor of the University (honoris causa) is:

- a. a full festal gown of bright red corded fabric (PMS199) manufactured to the same pattern as graduates holding a degree of Doctor of Letters or Doctor of Science from the University of Cambridge, with blue (PMS286) silk-like facings, 12 centimetres wide and sleeve lining of the same colour, matching sleeve cord and cloth covered button;
- b. a hood of black lightweight fabric manufactured to the Cambridge full shape style, fully lined in blue (PMS286) silk-like fabric and bound 20 mm over the cowl. The neckband is lined in blue (PMS286) and is affixed so that when worn, the blue colour of the neckband will show as a continuation of this colour in the cowl of the hood; and
- c. a black Tudor bonnet trimmed with a blue cord and blue tassels.

#### **16 Privileges of Honorary Doctors**

(26) In addition to any other privileges granted to graduates of the University, persons admitted to a degree honoris causa of the University may, at the discretion of the Council:

(27) Notes:

A person admitted to a degree of the University honoris causa is a graduate of the University in accordance with clause 3 of the [By-law](#) and entitled to the same privileges as a graduate of the University.

- a. have the degree conferred at a graduation ceremony or special ceremony of the Council
- b. be admitted to the President's Circle;
- c. be admitted as a life member of the alumni body of the University
- d. subject to the [Library Rule](#), be entitled to life membership of the University Library and all the privileges attached thereto from time to time; and
- e. be accorded special status at official functions of the University.

### **Division 4 Order of the Companion of the University**

#### **17 Establishment of Order of the Companion of the University**

(28) There is an Order of the Companion of the University.

#### **18 Council may admit persons to the Order of the Companion of the University**

(29) The Council may admit a person to the Order of the Companion of the University where the Council is satisfied that the person has made a contribution towards, in the words of Charles Napier Sturt, "the public good" by:

- a. providing significant support for the advancement of the University;
- b. providing significant support to the development of the students of the University;

- c. making a significant contribution to the life of and objectives of the University;
- d. making a significant contribution to the development of inland Australia or the regions served by the University in Australia or overseas; or
- e. making a significant contribution to the development of the University's infrastructure or services.

## **19 Post-nominals**

(30) A person who has been admitted to the Order of the Companion of the University will hold the post-nominals Companion CSturt.

## **20 Ceremonial Dress**

(31) The ceremonial dress for Companions of the University is as follows:

- a. a gown of black cloth, manufactured to the same pattern as graduates holding a degree of Master of Arts from the University of Cambridge; and
- b. a stole of grey corded fabric (Pantone 423C) consisting of two tails each one and a half metres long and 10 centimetres wide, fixed to a collar having the dimensions 33 centimetres wide and 20 centimetres deep, having square corners at the back of the neck embroidered with the University Coat of Arms, in full colour, on both tails at chest height worn showing colour on both sides; and
- c. a medallion, to be worn about the neck suspended by a red ribbon (Pantone 199C), caste in Sterling Silver and being 60mm in diameter and 3mm thick, containing on the facing side an enamel facsimile of the official seal of the University as granted by the Territorial Decoration Garter Principle King of Arms encircled by the word "Companion of the University" in upper case and on the observe side a wattle spray with the words "Presented to" and the name of the recipient.

## **21 Privileges of Companions**

(32) Persons admitted to the Order of the Companion of the University may, at the discretion of the Council:

- a. have the award conferred at a special ceremony of the Council;
- b. be admitted to the President's Circle;
- c. be admitted as a life member of the alumni body of the University;
- d. subject to the [Library Rule](#), be entitled to life membership of the University Library and all the privileges attached thereto from time to time; and
- e. be accorded special status at official functions of the University.

## **Division 4A Professor Emeritus**

### **21A Eligibility**

(33) The Council may, in its absolute discretion, grant the title of Professor Emeritus to a Professor of the University if:

- a. upon their retirement from the University:
  - i. the Professor has occupied a Chair in the University or a position with the rank and title of Professor, for a minimum period of ten years; and
  - ii. during that period, the Professor has given distinguished academic service above and beyond the level of service normally expected of a Professor to the scholarly community and/or to the University community.
- b. upon their resignation from the University:
  - i. the Professor meets the criteria in clause 33a above; and
  - ii. the granting of such a title is appropriate in all the circumstances.

(34) Despite clause 35, the Council may grant the title of Professor Emeritus to any former Professor of the University in circumstances that the Council deems to be special.

(35) For the avoidance of doubt, the grant of the title Professor Emeritus is not an automatic entitlement upon the retirement or resignation of a Professor of the University or for any other reason.

## **21B Nominations**

(36) The Vice-Chancellor may nominate a person for the title Professor Emeritus if, in the view of the Vice-Chancellor, the Professor meets the criteria set out in section 21A.

(37) A nomination by the Vice-Chancellor must be supported by at least two current members of the professoriate of the University.

(38) Where the nominee is a person who holds or has held the office of Vice-Chancellor, the Chancellor may nominate the person under clause 30.

(39) Nominations must be submitted to the Nomination and Remuneration Committee with supporting statements and documentation.

(40) The Nomination and Remuneration Committee may, in its absolute discretion:

- a. decline the nomination, in which case no further action is required; or
- b. recommend the application to the Council for approval.

(41) The Council shall determine recommendations for the grant of the title of Professor Emeritus referred by the Nomination and Remuneration Committee.

(42) The Vice-Chancellor, Chancellor, Nomination and Remuneration Committee and Council are not required to provide reasons for their decisions.

(43) The Secretary will formally communicate the decision of the Council where the Council decides to approve a nomination under this Division.

(44) The decision of the Council will only take effect upon receipt by the Secretary of a written letter from the nominee accepting the grant.

(45) Where the nominee declines the award, or the Secretary has not received a written response accepting the grant within three months of writing to the nominee, the decision of the Council will be deemed to have expired.

## **21C Withdrawal of Title**

(46) The Council may, in its absolute discretion, withdraw the grant of the title Professor Emeritus for any reason without requirement to provide reasons to the titleholder.

## **Division 5 Nomination and Conferral**

### **22 Nomination**

(47) The nomination of a person for an honorary award under Division 2, 3, and 4 of this Rule may be made by:

- a. a member of the Council;
- b. the Academic Senate (acting as a body);
- c. a Deputy Vice-Chancellor;

- d. a Dean of a Faculty; or
- e. the Secretary.

(48) Proposed nominations should be discussed with the Vice-Chancellor prior to submission.

(49) Nominations must be submitted to the Vice-Chancellor in the form determined by the Secretary from time to time.

(50) The nomination must include:

- a. the full name of the nominee;
- b. the address and contact details for the nominee;
- c. the award to which the nominee is proposed to be admitted;
- d. a statement of no more than four A4 pages doubled space in Times New Roman 12 point that sets out why the person is being nominated, and how the person meets the criteria for the award, in the form of a draft citation that might be read at a conferral ceremony.

(51) The Vice-Chancellor will review each nomination and determine whether to forward the nomination to the Committee. The Vice-Chancellor may consult on any nomination including with members of the senior executive of the University. A decision of the Vice-Chancellor to refer a nomination to the Committee is final.

(52) Where the Vice-Chancellor determines to refer a nomination to the Committee, the Vice-Chancellor will send a draft citation to the Secretary in the form determined by the Secretary from time to time.

(53) The Secretary will include in the business papers of the next meeting of the Committee each nomination submitted by the Vice-Chancellor (where submitted before the close of agenda).

(54) The Committee will review all nominations against the relevant criteria and may:

- a. decline to further consider the nomination;
- b. recommend to the Council that an offer of an award is made to the proposed recipient (including making such changes to the nomination or draft citation as the Committee deems fit including as to the award to be made) and the form of the award;
- c. refer the nomination back to the Vice-Chancellor;
- d. lay the nomination on the table for consideration at a future date (a date need not be specified).

### **23 Current staff and officers may not be nominated**

(55) An award will not be conferred on any person at a time when such person is a member of the staff, an officer, a member of a Faculty or a member of the Council of the University.

### **24 Determination of Awards**

(56) The Council will review each recommendation from the Committee and may:

- a. decline to further consider the nomination;
- b. approve the making of an offer of the award to the proposed recipient;
- c. refer the nomination back to the Committee or Vice-Chancellor;
- d. lay the nomination on the table for consideration at a future date (a date need not be specified).

## **25 Conferral of Award**

(57) An approval of an award under clause 50b is subject at all times to the written consent of the recipient.

(58) The Chancellor will write to a person approved under clause 50b on behalf of the Council.

(59) Where a recipient declines to accept an award, or fails to respond to an offer of an award within three months of the date of offer or such other date as may be determined by the Council, the Chancellor will report the same to the Council and upon such report the resolution to offer the award will be deemed rescinded unless otherwise determined by the Council. A notation to this effect will be recorded in the minutes of the Council.

(60) Where a recipient accepts the award in writing, the Chancellor will report the same to the next meeting of the Council and upon which the Council will resolve to approve the conferral of the award.

(61) Upon approval, the Secretary will determine the date and location of the conferral of the award after consultation with the recipient.

(62) Where it is necessary to confer the award prior to the next meeting of the Council the Secretary may approve the conferral as though the approval had been granted by the Council and the Council will ratify the approval at its next meeting.

## **Division 6 Miscellaneous**

### **26 Confidentiality**

(63) Except as provided in this Rule, a person nominated for an award under this Rule will not be consulted beforehand, nor at any time prior to the Council's decision on the proposal, and all deliberations, investigations and recommendations relating to the nomination will be treated as strictly confidential by all persons concerned therewith.

### **27 Posthumous Awards**

(64) A degree honoris causa or admission to the Order of the Companion of the University may be conferred or made posthumously where this is considered appropriate by the Council. In this case, the award may be received by a relative or associate of the recipient as the Vice-Chancellor may determine in his or her absolute discretion.

### **28 Conferral in Absentia**

(65) Where an award cannot be conferred in person, the Council may approve the conferral in absentia.

### **29 Evidence of Award**

(66) The conferral of a degree honoris causa will be evidenced by a Testamur in the form determined by the Secretary issued under the Common Seal of the University.

(67) The admission of a person to the Order of the Companion of the University will be evidenced by a Certificate in the form determined by the Secretary issued under the Common Seal of the University.

### **30 Rescission**

(68) A recipient of an award under this Rule holds such an award, and any entitlements flowing therefrom, at the pleasure of the Council. The Council may rescind an award, or any entitlement, conferred under this Rule at any time.

(69) It shall not be necessary for the Council to provide reasons for a decision under this section.



### **31 Use of Title of Doctor**

(70) The recipient of an award under this Rule will hold the title of Doctor within the University and may use the title Doctor in all dealings with the University.

(71) As an honorary award, the admission of the recipient to a degree honoris causa under this Rule does not entitle the recipient to be referred to as Doctor outside the University.

### **32 Publication**

(72) The Secretary shall publish a list of current recipients of an award under this Rule on the Internet site of the University.

## **Division 7 Savings and Transitional**

### **33 Repeal**

(73) The Regulations for the Award of Honorary Degrees is repealed and superseded.

### **34 Saving**

(74) An honorary award conferred under the Regulations for the Award of Honorary Degrees is confirmed as made.

(75) Sections 10, 11, 14, 15, 16, 19, 20, 21, 30 and 31 apply to an award conferred under the Regulations for the Award of Honorary Degrees as though the award was conferred under this Rule.

(76) A conferral of the title of Professor Emeritus made under the Regulations for Honorary Awards or the Policy on Emeritus Professors shall continue as though the appointment was made under this Rule.

(77) Section 21C of this Rule applies with respect to a conferral of the title Professor Emeritus made under this Rule, the Regulations for Honorary Awards or the Policy on Emeritus Professors.

## Status and Details

<b>Status</b>	Historic
<b>Effective Date</b>	22nd March 2016
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<b>Unit Head</b>	Cassandra Webeck University Secretary +61 2 6338 4258
<b>Author</b>	Mark Burdack University Secretary
<b>Enquiries Contact</b>	Office of Governance and Corporate Affairs +61 2 63384207