

# Policy review - stakeholder input

## Leave your feedback for any of the policy documents in review

Thank you for assisting with the governance and management policy review.

The table below lists the new or updated policies that are being developed and the current documents that will be subsumed or become supporting procedures or guidelines. This does not show all University policies, only those that are being drafted by external consultants as part of this project.

Please use the comment icon against the new policy to leave feedback on any strengths, weaknesses, gaps or opportunities for improvement in our current policy suite.

New or updated policy	Current policies to be reviewed and/or subsumed
Behaviour and standards	
(1) Code of Conduct	Code of Conduct Staff Generic Responsibilities Policy Social Media Use Policy Conflict of Interest Procedure Gifts Guidelines – Receipt by Staff
(2) Student Charter	Student Charter
(3) Equal Opportunity Policy	Balancing Work and Study with Family and Caring Responsibilities Policy Disability and Work or Study Adjustment Policy Equal Opportunity Policy Communicating Without Bias Guidelines
(4) Harassment and Bullying Prevention Policy	Harassment and Bullying Prevention Policy/Guidelines Anti-Racism Policy Infectious Diseases Policy (to the extent it relates to anti-discrimination)
(5) Protocols Policy	Ministerial and Parliamentary Visits Policy Flags Policy Official Naming Policy/Procedure Official Portraiture Policy Referencing Policy - Campuses, Facilities, Third Parties and Position Titles Memorial Policy (draft) Naming of Roads, Walkways and Paths Policy/Procedure Acknowledgement and Welcome to Country Guidelines Academic and Ceremonial Dress Policy (draft)
(6) Marketing, Branding and Media Policy	Filming for Commercial Purposes Policy Marketing of Entities of the University Policy Brand Governance Policy International Marketing Policy Media Policy Web Policy Advertising Procedure Branding, Marketing, Advertising and Promotion Compliance Procedures Corporate Signage Procedure Devices Emblems and Logos Approval Procedure Promotional Materials and Publications Procedure Trade Marks Registration and Management Procedure

Facilities and information technology	
(7) University Facilities and Premises Policy	Animals on University Premises Policy Space Management Policy/Guidelines Library Rule Human Biological Specimens Laboratory Use Policy Fleet Management Policy Security and Access to University Premises Policy Parking and Traffic Management Policy Smoking in the Workplace Policy (where it relates to smoking on University land) Children on Campus Policy/Procedure Constructed Assets Policy Capital Projects - Procurement of ICT Equipment Policy Asbestos Management Procedure Electrical Safety Procedure Pesticide Management and Notification Procedure
(8) Financial Management Policy	Trade Receivables: Expected Credit Losses and Bad Debts Policy Stocktaking Policy - Trading Enterprises Procurement Policy Contractor or Employee Status Policy Corporate Credit Card Policy University Expenditures Policy Damage or Loss of Property Management Procedure
(9) Travel Policy	Travel Policy Sustainable Futures Travel Policy Addendum Driver Safety Guidelines
(10) Investment Policy	Investment Policy Responsible Investment Guidelines
Governance and management	
(11) Collections, Art and Archives Policy	Museums and Collections Policy Regional Archives Policy Art Collection Policy
(12) Records Management and Access Policy	Personal Files Access Policy TRIM Access and Security Policy Records Management Policy Records Management Policy - Vital Records Records Management Policy - Digital Records Records Management Policy - Student Records and Assessment Items Access Government Information (Public Access) Procedure Records Management Procedure - Committees Records Management Procedure - Imaged Records
(13) Legal Policy	Legal Policy
(14) Guidelines for Commercial Activities Policy	Guidelines for Commercial Activities Policy
(15) Delegations and Authorisations Policy	Delegations and Authorisations Policy
(16) Policy Framework Policy	Policy Framework Policy Policy Development and Review Procedure
(17) Privacy Management Plan	Privacy Management Plan
(18) Fraud and Corruption Prevention Policy	New
(19) University Partnerships Policy	Engagement by Educational Business Partners with External Bodies Policy University Partnerships Policy Affiliate Institute Guidelines Joint Venture and Evaluation and Development Guidelines
Health, safety and wellbeing	

(20) Alcohol and Drugs Policy	Alcohol and Other Drugs Policy
(21) Domestic Violence Policy	Domestic Violence Policy/Procedure - Addressing Impacts on Work or Study
(22) Work Health and Safety Policy	Work Health and Safety Policy Infectious Diseases Policy (to the extent it relates to safety) Return to Work Program Policy Smoking in the Workplace Policy (where it relates to support to quit smoking) 18 x procedures and guidelines
Research	
(23) Intellectual Property Policy	Intellectual Property Policy
Teaching and Learning	
(24) Offshore Partner Program Review Policy	Offshore Partner Program Review Policy
(25) Workplace Learning for Students with a Disability Policy	Workplace Learning for Students with a Disability Policy (Planning Guidelines)
Working at CSU	
(26) Appointments Policy	Visiting and Adjunct Appointments Policy/Procedure Artists in Residence Policy Academic Institutional Leadership Positions Appointments Policy/Procedure
(27) Employment Conditions Policy	Personal Allowances Policy/Procedure Industrial Action Policy Outside Professional Activities Policy Staff Who Seek Election to Parliament or Local Government Body Policy Attendance at Work Policy Remote Work Policy Recovery of Overpayments Policy Breastfeeding Policy (to the extent it relates to staff) Academic Staff Salary Payment Guidelines - Above Salary CSU Excellence Awards Guidelines Flexible Hours of Work Scheme Guidelines Working with Children Check Procedure Indigenous Language Allowance Guidelines Motor Vehicle Guidelines - Executive Managers Recognition of Service Guidelines Traineeships and Apprenticeships Management Guidelines
(28) Staff Recruitment, Selection, Promotion and Secondment Policy	Staff Recruitment and Selection Policy/Procedure/Guidelines Secondment Appointment Policy/Procedure Academic Staff Promotion Policy
(29) Professional Development Policy	Special Studies Program Policy - Academic Staff Study Leave Policy Study Support Scheme Policy - Postgraduate for General Staff Coursework Masters Support Scheme Procedure - Academic Staff Graduate Certificate in University Leadership and Management Guidelines Special Studies Program Procedure - Academic Staff Indigenous Academic Staff Leadership Development Scheme Guidelines Study Support Scheme Procedure - Postgraduate for General Staff Mentoring Guidelines Staff Professional Development Support Guidelines Staff Development Activities Guidelines - Supporting Attendance Indigenous Staff Study Support Scheme Guidelines
(30) Teaching and Professional Work Function Policy	Teaching and Professional Work Function Policy/Guidelines
(31) Executive Remuneration and Appointment Policy	Executive Remuneration and Appointment Policy/Procedure

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Category	Description	Primary Partnership Manager and Stakeholders	Stakeholders
Educational delivery (award) partners	<p>Arrangements where a University award course is delivered under an agreement with a third party, in Australia, overseas or online. These include:</p> <ol style="list-style-type: none"> <li>1. joint, twin or dual award arrangements,</li> <li>2. delivery of University award or non-award(?) courses either in Australia or overseas,</li> <li>3. licensing of course materials, and</li> <li>4. co-provider arrangements involving the delivery of training services associated with training package qualifications and vocational education training (VET) accredited courses within the University's scope of registration.</li> </ol>	Chief Development Officer	Faculties, Division of Students
Educational delivery (non-award) partners	<p>Arrangements where the University delivers a training program or non-award course under an arrangement with a third party, in Australia, overseas or online. These include:</p> <ol style="list-style-type: none"> <li>1. short courses,</li> <li>2. training events,</li> <li>3. single subject study, and</li> <li>4. delivery of workshops or events.</li> </ol>	Executive Deans	Office of Global Engagement and Partnerships
Educational cooperation	<p>Arrangements where the University participates in academic cooperation but does not undertake any form of educational delivery. This includes:</p> <ol style="list-style-type: none"> <li>1. credit transfer</li> <li>2. articulation,</li> <li>3. student and staff mobility including exchange,</li> <li>4. Regional Study Centres,</li> <li>5. hosting of scholarship recipients funded by an institution or entity, and</li> <li>6. other hosting arrangements such as those that facilitate visiting staff or students, partner use of facilities etc.</li> </ol>	Chief Development Officer	Faculties, Divisions

Category	Description	Primary Partnership Manager and Stakeholders	Stakeholders
Regional/community partners	Arrangement that the University has with a local or regional organisations (such as Regional Consultative Committees, Councils, Regional Development Australia) to support the development of our regions and/or building higher education aspiration and awareness, particularly amongst young people in rural and regional communities.	Chief Development Officer	Faculties, Office of Global Engagement and Partnerships, Division of Students
Industry partners - Research	Arrangements with industry for research and educational activities such as work placement, course accreditation, research training and collaborative funding.	Deputy Vice-Chancellor (Research)	Faculties, Research Centres, Office of Global Engagement and Partnerships
Industry partners - Educational		Executive Deans	Schools, Division of Students, Office of Global Engagement and Partnerships, Office of Research Services and Graduate Studies
Government partners	Arrangements with a federal or a state government department for [the purpose of ### - insert explanation of purpose of partnership] including entities such as: 1. Department of Foreign Affairs and Trade, 2. Austrade, 3. NSW Department of Trade and Investment, Regional Infrastructure and Services, and 4. Regional Development Australia (RDA).	Director Regional Engagement and Gov Relations	Faculties, Office of Global Engagement and Partnerships, Division of Students, Division of Strategy
Research partners	Arrangements with an entity in Australia or overseas where the main purpose is to facilitate research engagement. This includes but is not limited to: 1. research student enrolment, 2. research funding, 3. consultancies and/or research collaboration, 4. hosting of visiting researchers, and 5. research training partnerships, including partnered, joint or dual award arrangements.	Deputy Vice-Chancellor (Research)	Faculties, Research Centres Office of Global Engagement and Partnerships

## Status and Details

<b>Status</b>	Current
<b>Effective Date</b>	To Be Advised
<b>Review Date</b>	To Be Advised
<b>Approval Authority</b>	Vice-Chancellor
<b>Approval Date</b>	To Be Advised
<b>Expiry Date</b>	Not Applicable
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