Statement of Assurance - Conferral of Awards

Section 1 - Purpose

(1) In accordance with the Higher Education Standards Framework (Threshold Standards) 2021 (HESF), Australian higher education providers have primary responsibility to ensure that the provider's higher education activities are reputable, of high quality, comply with institutional policy requirements, deliver expected outcomes for students, and that all qualifications awarded are credible for the level of qualification involved.

(2) Charles Sturt University recognises the requirements of the HESF and its responsibility for the academic standards of awards made in its name and ensures conformance of the HESF with a comprehensive governance framework.

(3) This Statement of Assurance — Conferral of Awards is developed as part of the University's quality management process for the conferral of awards and outlines the governance framework (including standards of quality and processes) in place to ensure that the University meets the HESF requirements. It sets out the University's approach to quality assurance for conferral of awards with relevant links to the governance framework (including individual policies and procedures, which establish more detail).

(4) This statement has the effect of a guideline to support the Conferral and Graduation Policy.

Scope

(5) This statement supplements and supports the University's governance framework, which sets out the University's expectations and requirements for practice by its staff, particularly in relation to quality assurance and quality enhancement in the process of conferral of awards.

Section 2 - Policy

(6) This statement supports the Graduation Policy.

Section 3 - Procedure

(7) Nil.

Section 4 - Statement

Governance framework

(8) The University has established a comprehensive governance framework for establishing, monitoring and sustaining quality and integrity in the conferral of awards process. The following governance instruments enable the University to confer awards in conformance with the HESF:

a. Charles Sturt University Act: section 7(2)(e), section 19(1)(a)
b. Charles Sturt University By-Law: section 105(1)(c)

c. Governance (Academic Senate) Rule 2024: (9) h, l
d. Delegation Schedule E - Academic: (authorities to accredit courses, approve credit, approve lists of graduands and confer awards)
e. Policies:
    i. Academic Quality Policy
    ii. Assessment Policy
    iii. Graduation Policy
    iv. Course and Subject Policy
    v. Credit Policy
    vi. Governance (Honorary Awards and Titles) Rule
    vii. Higher Degree by Research Policy
f. Detailed internal procedures/processes within faculties and Student Administration. These are available upon request.

Continuous quality improvement

(9) The University's Organisational Assurance Framework is the approach used for continuous improvement of processes.

(10) This statement has been developed and will be maintained by the Office of Governance and Corporate Administration.

(11) Academic Senate will note and recommend the statement to University Council for noting, as required, and when amended.

Assurances

(12) The processes and practices for conferring awards at Charles Sturt University will:

a. be undertaken in compliance with the requirements prescribed in the Governance Framework
b. be undertaken in accordance with the above mentioned Student Administration procedures (as relevant), and
c. follow the continuous quality improvement approach.

Section 5 - Glossary

(13) Nil.

Section 6 - Document Context

Compliance drivers	NA
Review requirements	As per the Policy Framework Policy.
Document class	Governance
Document type	This document has the effect of a guideline under the Policy Framework Policy.

Status and Details

Status	Current
Effective Date	12th February 2024
Review Date	12th February 2027
Approval Authority	University Secretary
Approval Date	9th February 2024
Expiry Date	Not Applicable
Unit Head	Anthony Heywood University Secretary
Author	Mark Smith Director, Governance
Enquiries Contact	Office of Governance and Corporate Administration +61 2 63384207

This document may be varied, withdrawn or replaced at any time. Printed copies, or part thereof, are regarded as uncontrolled and should not be relied upon as the current version. It is the responsibility of the individual reading this document to always refer to the CSU Policy Library for the latest version.