

# Statement of Assurance - Conferral of Awards

## Section 1 - Purpose

(1) In accordance with the [Higher Education Standards Framework \(Threshold Standards\) 2021](#) (HESF), Australian higher education providers have primary responsibility to ensure that the provider's higher education activities are reputable, of high quality, comply with institutional policy requirements, deliver expected outcomes for students, and that all qualifications awarded are credible for the level of qualification involved.

(2) Charles Sturt University recognises the requirements of the [HESF](#) and its responsibility for the academic standards of awards made in its name and ensures conformance of the HESF with a comprehensive governance framework.

(3) This Statement of Assurance — Conferral of Awards is developed as part of the University's quality management process for the conferral of awards and outlines the governance framework (including standards of quality and processes) in place to ensure that the University meets the HESF requirements. It sets out the University's approach to quality assurance for conferral of awards with relevant links to the governance framework (including individual policies and procedures, which establish more detail).

(4) This statement has the effect of a guideline to support the [Conferral and Graduation Policy](#).

### Scope

(5) This statement supplements and supports the University's governance framework, which sets out the University's expectations and requirements for practice by its staff, particularly in relation to quality assurance and quality enhancement in the process of conferral of awards.

## Section 2 - Glossary

(6) Nil.

## Section 3 - Policy

(7) This statement supports the [Conferral and Graduation Policy](#).

## Section 4 - Procedure

(8) Nil.

## Section 5 - Statement

### Governance framework

(9) The University has established a comprehensive governance framework for establishing, monitoring and sustaining

quality and integrity in the conferral of awards process. The following governance instruments enable the University to confer awards in conformance with the [HESF](#):

- a. [Charles Sturt University Act](#): section 7(2)(e), section 19(1)(a)
- b. [Charles Sturt University By-Law](#): section 105(1)(c)
- c. [Governance \(Academic Senate\) Rule 2018](#): (8) h, i
- d. [Delegation Schedule E - Academic and Research](#): (authorities to accredit courses, approve credit, approve lists of graduands and confer awards)
- e. Policies:
  - i. [Academic Quality Policy](#)
  - ii. [Assessment Policy](#)
  - iii. [Conferral and Graduation Policy](#)
  - iv. [Course and Subject Policy](#)
  - v. [Credit Policy](#)
  - vi. [Governance \(Honorary Awards and Titles\) Rule 2021](#)
  - vii. [Higher Degree by Research Policy](#)
- f. Detailed internal procedures/processes within faculties and Student Administration. These are available upon request.

## **Continuous quality improvement**

(10) The University's [Organisational Assurance Framework](#) is the approach used for continuous improvement of processes.

(11) This statement has been developed and will be maintained by the Office of Governance and Corporate Administration.

(12) Academic Senate will note and recommend to University Council (for noting) the statement from time to time, as required, and when amended.

## **Assurances**

(13) The processes and practices for conferring awards at Charles Sturt University will:

- a. be undertaken in compliance with the requirements prescribed in the Governance Framework,
- b. be undertaken in accordance with the above mentioned Student Administration procedures (as relevant), and
- c. follow the continuous quality improvement approach.

## Status and Details

<b>Status</b>	Current
<b>Effective Date</b>	2nd December 2021
<b>Review Date</b>	6th April 2024
<b>Approval Authority</b>	University Secretary
<b>Approval Date</b>	1st December 2021
<b>Expiry Date</b>	Not Applicable
<b>Unit Head</b>	Anthony Heywood University Secretary
<b>Author</b>	Anthony Heywood Manager, Governance
<b>Enquiries Contact</b>	Office of Governance and Corporate Administration +61 2 63384207