

# 'Higher Degree by Research Examinations Committee' - Membership and Terms of Reference

## Section 1 - Membership

(1) Each Higher Degree by Research Examinations Committee shall comprise:

- a. Dean, Graduate Research or relevant Faculty, Sub Dean Graduate Studies - Presiding Officer
- b. three appropriately qualified academic staff of the University, appointed by the Deputy Vice-Chancellor and Vice-President (Research) or their delegate.

(2) Right of audience:

- a. Chair, Academic Senate
- b. Dean, Graduate Research
- c. an Office of Research Services administrative support staff member.

(3) Alternate member: Where the Sub Dean (Graduate Studies) is the candidate's supervisor or otherwise has a conflict of interest, another chair will be nominated by the Dean, Graduate Research.

## Section 2 - Terms of Reference

(4) The Higher Degree by Research Examinations Committee of the University Research Committee:

- a. shall consider response to external examiners recommendations and decide a final outcome on the work submitted
- b. shall manage all matters relating to the examination process of higher degree by research candidates in accordance with the Academic Regulations, and
- c. may refer decisions to the University Research Committee where it has difficulty reaching agreement or the matter is likely to create a new precedent for such decisions.

(5) The Higher Degree by Research Examinations Committee (the committee) will make one of the following recommendations:

- a. Once the candidate has made the substantive changes and any other changes to the satisfaction of the committee, the award will be conferred.
- b. The candidate will be required to resubmit the work by a specified date, which may require a further period of enrolment.
- c. Candidates may be called for an interview where the committee or the Deputy Vice-Chancellor and Vice-President (Research) believes the process would benefit from an interview with the candidate to determine the final examination outcome.
- d. An arbiter will be appointed to review the thesis and examiners' reports.
- e. The work will be failed, the candidate not be permitted to resubmit, and the candidature be terminated.

- f. Where the candidature is for a doctor of philosophy award, the committee may alternatively recommend that the candidate not be awarded this degree, but be invited to revise the thesis and resubmit for examination for a master by research award.

## Status and Details

<b>Status</b>	Current
<b>Effective Date</b>	25th September 2023
<b>Review Date</b>	25th September 2026
<b>Approval Authority</b>	University Research Committee
<b>Approval Date</b>	25th September 2023
<b>Expiry Date</b>	Not Applicable
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