

# Information Technology Procedure - Network

## Section 1 - Purpose

(1) This procedure supports the [Information Technology Policy](#) and provides the regulations for which Charles Sturt University (the University) permits the use of its network infrastructure for the delivery of communication services.

## Section 2 - Policy

(2) See the [Information Technology Policy](#).

## Section 3 - Procedure

(3) Other than as provided in clauses 6 and 7, the University identifies the following as authorised users and thus permits access to the University Network and to AARNet for or in connection with research, educational or administrative functions of the University.

(4) Access may be provided to:

- a. authorised users (as defined in the [Information Technology Policy](#))
- b. associated individuals (e.g. visiting fellows, honorary research associates)
- c. campus based student and staff associations
- d. entities that are wholly owned by the University
- e. tertiary admissions centres associated with the University
- f. participants in cooperative research centres and other collaborative ventures where:
  - i. the principal objective of such a collaborative venture is the advancement of university teaching, administration and/or research, and
  - ii. each participant in a collaborative venture complies with the access policy
- g. publicly funded not-for-profit research agencies that are jointly undertaking teaching, administration and/or research programs with the University
- h. conferences, congresses and workshops where there exists an educational, research or professional society association with the University.

(5) Access may also be granted for:

- a. affiliated bodies (e.g. residential colleges), and
- b. those sections or departments of the University situated within another organisation (e.g. the teaching and research departments of the University within a hospital, however, this access must not extend to providing access to the hospital itself) provided that either the University owns the network units used to convey any information or these network units are leased from a carrier.

## **Access to the network by non-University authorised users**

(6) The University permits non-University authorised users to access its network infrastructure provided that non-University authorised users:

- a. do not use the network for purposes other than for what they are permitted access
- b. do not provide access to the network to anyone else
- c. do not undertake commercial activities unless approved (or where the commercial activities are related to the teaching, research or administrative functions of the University), and
- d. comply with this and other University policies.

## **Restrictions on provision of access to AARNet by the University**

(7) The University must not provide AARNet access to any individual, group or organisation where that access is for purposes that:

- a. are not related to the teaching, research or administrative activities of the University, or
- b. comprise commercial activities (other than those commercial activities that form part of the object or functions of the University).

(8) Specifically, unless provided for in clauses 4-6, or otherwise incidental or casual to dealings with the University, access to AARNet must not be provided in an ongoing manner to:

- a. vendors and commercial clients of AARNet members
- b. organisations based in technology parks, unless covered in clauses 4-6
- c. government departments and agencies, unless covered in clauses 4-6
- d. TAFE and VET institutions, unless these are an integral part of the University
- e. schools and community organisations, and
- f. members of alumni associations (except that the University may provide information services (e.g. web page hosting) to members of alumni associations and to other external bodies. However, access to these information services by such associations and bodies, and by other parties, must be provided through carriage service providers.

## **Non-compliant intra-campus traffic**

(9) Transit of traffic within the University's network infrastructure that does not otherwise comply with this procedure is allowed under the exemption from carrier and carriage service obligations. Such traffic destined for the wider Internet must be channelled to a carriage service provider through a connection within the campus boundary. This concession under the exemption is intended to facilitate the provision of services on campus while ensuring that traffic that does not otherwise conform to this procedure is redirected before leaving the campus.

## **Remote access**

(10) Staff and students of the University may access the international, national and AARNet backbone services remotely by any one or more of the following:

- a. remote access facilities owned or operated by or on behalf of the University or a regional network organisation (RNO), or
- b. in accordance with an agreement between the University or an RNO and a third party under which:
  - i. the third party provides staff and/or students with access to the University's or an RNO's facilities
  - ii. the staff and/or students may not have access to the international, national or AARNet backbone services

directly, but only via servers located at the University's or an RNO's facilities, and only after appropriate authentication has occurred, and

- iii. traffic from the University or an RNO to the third party terminates within the boundaries of that third party, and the traffic from the third party to the University or an RNO originates within the boundaries of that third party.

### **Exclusive use of AARNet Pty Ltd (APL) supplier's telecommunication services**

(11) The telecommunications services provided to AARNet Pty Ltd (APL) by APL's internet access and backbone network supplier must be used by AARNet members for access to AARNet permitted under this procedure. The services encompass access to the international and national Internet and interconnection of regional network organisation hub sites.

(12) For access allowed under this procedure, services equivalent in functionality to the supplier's services must not be acquired from another provider unless the supplier is unwilling or unable to provide that service on the basis agreed with APL.

(13) The supplier also offers newsfeed and DNS forwarding services and may offer a multicast service. Services such as newsfeeds and multicast sourced from another provider must not transit the gateway between AARNet and the domestic internet.

### **Register of non-members**

(14) The University must maintain a list of non-members to whom it provides network access. This information must be made available for review by APL on request.

### **Obligations under the Telecommunications Act**

(15) All network access that the University provides to authorised users must comply with the carrier and carriage service obligations of the [Telecommunications Act 1997 \(Cth\) \(Act\)](#).

(16) Access that contravenes any provision of the exemptions from carrier and carriage service obligations of [the Act](#) granted to Australian Vice-Chancellors Committee member institutions must not:

- a. transit the AARNet backbone network (including the inter-regional network organisation links and the links to national and international Internet gateways), or
- b. transit the network infrastructure (unless the University also complies with the carrier, carriage service, and other requirements of [the Act](#)).

## **Section 4 - Guidelines**

(17) Nil.

## **Section 5 - Glossary**

(18) This procedure uses terms defined in the [Information Technology Policy](#).

## Status and Details

<b>Status</b>	Not Yet Approved
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