

Internationalisation Responsibilities Policy

Section 1 - Background and Purpose

(1) Charles Sturt University (the University) shares the long established commitment of universities to international collaboration in teaching and research; to participation in international scholarly communities; to open scholarly discourse and the exchange of ideas.

(2) The University demonstrates its commitment to internationalisation through:

- a. provision of flexible and accessible teaching and learning opportunities for international students via onshore study, online learning, offshore campuses and trans-national education partnership offerings;
- b. support for the mobility of its students and staff and development of opportunities for international experiences and understanding;
- c. development of international research collaborations and participation in international scholarly networks;
- d. internationalisation of the curriculum; and
- e. provision of distinctive and inclusive teaching and learning for international students studying at Charles Sturt University in Australia.

(3) The purpose of this document is to outline the accountabilities and responsibilities for internationalisation at Charles Sturt University.

Section 2 - Glossary

(4) Nil.

Section 3 - Policy

Internationalisation Strategy

(5) The University's Internationalisation Strategy provides the University's framework for internationalisation. The Strategy was developed in 2007 to ensure alignment between international activities and the University's Strategic Plan 2007-2011. The strategy was formally adopted by the Vice-Chancellor's Leadership Team in May 2007.

(6) The IS is an enabling strategy which has been developed to support the four University Plans (Course Plan; Research Plan; Learning and Teaching Plan; Institutional Development Plan).

(7) The strategy brings together in one place the outcomes and priorities for internationalisation that are drawn from the University Plans and provides:

- a. key principles for the University's participation in international activities;
- b. alignment with the University's objectives, while providing the flexibility to allow Faculties and Research Centres to seek and develop international activities in areas of expertise;
- c. a framework for guiding decisions and prioritising international activities; and

d. countries and regions of focus.

(8) The International Strategy builds on the strengths of the University's current international activities and the results of the extensive review and risk assessment of international activities undertaken in recent years. It is expected to guide planning and decision making at all levels of the University, including Faculty, Research Centre and Divisional Operational Plans.

(9) The Strategy is intended to be a dynamic document and is not intended to prevent the University or its Faculties and Research Centres responding to opportunities not foreseen in the development of the Strategy. It is, however, intended to create a decision making environment where there is a clear focus and alignment of plans with key University objectives and where there would be careful scrutiny of any proposed actions not consistent with the strategy.

Responsibilities

Vice-Chancellor's Leadership Team

(10) The Vice-Chancellor's Leadership Team is responsible for approving the International Strategy.

Deputy Vice-Chancellor (Academic) and Deputy Vice-Chancellor (Research and Engagement)

(11) The Deputy Vice-Chancellor (Academic) and Deputy Vice-Chancellor (Research and Engagement) are responsible for developing, monitoring, reviewing and reporting on the Internationalisation Strategy to the Vice-Chancellor's Leadership Team.

(12) The Deputy Vice-Chancellors will use the mainstream Committee reporting functions through University Course Planning Committee (UCPC), Curriculum, Learning and Teaching Committee and the Research Committee, to solicit input from Faculties, Research Centres and Divisions on progress against the objectives of the International Strategy.

(13) A report will be submitted annually by the Deputy Vice-Chancellor's to the Vice-Chancellor's Leadership Team to report on progress against objectives. The report will also be submitted to Academic Senate, UCPC, Curriculum, Learning and Teaching Committee and the Research Committee for noting.

(14) The Deputy Vice-Chancellors will undertake an annual review of the International Strategy, or as otherwise required.

DVC (Admin)

(15) The Deputy Vice-Chancellor (Administration) will represent the University in DVC/PVC (International) activities within the higher education sector.

(16) The DVC (Admin) will be responsible for the institutional coordination and policy for international marketing, admissions and student support. The DVC (Admin) will also be responsible for the contractual management, including negotiation, of onshore and offshore delivery programs and portfolio responsibility for the Office of International Relations. The University Ontario Management Group which is responsible for overseeing the operations of the Ontario campus will be chaired by the DVC (Admin).

Faculties and Research Centres

(17) Faculties and Research Centres will have responsibility for implementing the International Strategy and ensuring that internationalisation objectives are embedded in Faculties and Centre operational plans.

(18) Faculties and Research Centres will report annually on progress against the strategy to UCPC, Curriculum, Learning and Teaching Committee and the Research Committee.

Academic Senate

(19) Academic Senate will maintain, develop and quality assure where appropriate academic policy governing aspects of internationalisation including assessment, enrolment, graduation, course accreditation, grade approval, prizes and a range of other academic activities.

(20) Academic Senate may comment and raise issues on any matter within the University, including the IS, and provides the official academic viewpoint for both University Council and management.

(21) Academic Senate may comment on the development of the International Strategy and raise issues at any time that might arise as a result of the implementation of the strategy.

Divisions and Offices

(22) The Divisions and Offices of the University exist to support the teaching, learning and research needs of the institution. The IS designates specific internationalisation responsibilities to Divisions and Offices.

(23) Divisions and Offices will embed objectives and activities to support internationalisation of the University in their operational plans.

(24) Divisions and Offices will report annually on progress against the strategy to UCPC, Curriculum, Learning and Teaching Committee and the Research Committee.

International Operations Committee

(25) The International Operations Committee comprises members from Faculties and Divisions of Charles Sturt University and is established to:

- a. identify and raise issues to senior management that may impact on achieving the University Internationalisation Strategy;
- b. consider and respond to issues referred to the Committee by senior management that relate to the University international activities;
- c. discuss and review operational and business issues relating to achievement of the Internationalisation Strategy;
- d. ensure transfer of information, knowledge and identification of linkages in international activities across Faculties and Divisions
- e. provide a forum for development and exchange of good practice in international activities.

Section 4 - Procedures

(26) Nil.

Section 5 - Guidelines

(27) Nil.

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