

Schedule 1 - Appointed officers and committees

The Charles Sturt University (Student Misconduct) Rule 2020 (the Rule) authorises the Vice-Chancellor to appoint appointed officers and define the matters they can hear and decide in this schedule.

For clarity and to maximise usefulness of the schedule, it also collates authorities that the Rule grants to appointed officers, student misconduct committees and appeals committees. Should this schedule contradict the Rule on any point, the Rule overrules this schedule.

The Rule permits an appointed officer or committee to obtain advice or help from another person, or authorise another person to investigate an allegation, although the appointed officer remains responsible for the investigation/or decision.

Appointed officer	In relation to these types of misconduct	Can hear and decide misconduct that warrants a level 1 penalty	Can impose a level 2 penalty where the respondent student admits the misconduct before a notice of hearing or decision based on written submissions is issued	Can recommend to the University Council, via the Vice-Chancellor, the level 3 penalty	Can apply a level 2 penalty to a student who is a staff member, as an outcome of the staff discipline process	Can hear and decide misconduct that warrants a level 2 penalty	Can hear and recommend to the University Council, or refer to the University Council a recommendation of, the level 3 penalty	Can apply or extend a suspension order
Provost and Deputy Vice-Chancellor (Academic)	Academic General	Yes	Yes	Yes	No	No	No	Yes
Deputy Vice-Chancellor (Research)	General Research	Yes	Yes	Yes	No	No	No	Yes
Executive Director, Safety, Security and Wellbeing	General	Yes	Yes	No	No	No	No	Yes
Director, Student Safety and Wellbeing	General	Yes	Yes	No	No	No	No	Yes
Executive Director, Students	General	Yes	Yes	No	No	No	No	Yes
Executive dean	Academic, in a course or subject offered by the faculty General	Yes	Yes	No	No	No	No	Yes
Deputy dean	Academic, in a course or subject offered by the faculty General	Yes	Yes	No	No	No	No	Yes



Appointed officer	In relation to these types of misconduct	Can hear and decide misconduct that warrants a level 1 penalty	Can impose a level 2 penalty where the respondent student admits the misconduct before a notice of hearing or decision based on written submissions is issued	Can recommend to the University Council, via the Vice-Chancellor, the level 3 penalty	Can apply a level 2 penalty to a student who is a staff member, as an outcome of the staff discipline process	Can hear and decide misconduct that warrants a level 2 penalty	Can hear and recommend to the University Council, or refer to the University Council a recommendation of, the level 3 penalty	Can apply or extend a suspension order
Sub-dean, workplace learning	Academic, in a course or subject offered by the faculty General	Yes	Yes	No	No	No	No	Yes
Head of school	Academic in a course or subject offered by the school General	Yes	Yes	No	No	No	No	No
Academic integrity officer	Academic, in a course or subject offered by the faculty	Yes	No	No	No	No	No	No
Executive Director, Facilities Management	General misconduct in an area or facility of the University or controlled by the University	Yes	No	No	No	No	No	Yes
Director, Student Administration	General misconduct in an exam or where the student is alleged to have submitted an inaccurate, incomplete or misleading document	Yes	No	No	No	No	No	No
Director, Uni Life	General, that occurs in a student residential facility or food/beverage area	Yes	No	No	No	No	No	Yes
Dean, Graduate Studies	Research	Yes	No	No	No	No	No	No
University Secretary	General	Yes	No	No	No	No	No	Yes
Vice-Chancellor	All	Yes	Yes	N/A	Yes	No	Yes	Yes
Student misconduct committee	All	Yes	Yes	Yes	No	Yes	No	No



AMENDMENTS

Date	Approved by	Nature of Amendment
01/01/2020	Vice-Chancellor	Schedule effective
27/04/2021	Vice-Chancellor	DVC Students removed as Appointed Officer and replaced with Executive Director, Safety, Security & Wellbeing, Executive Director, Students and Director, Student Safety and Wellbeing for General misconduct only; Sub Deans (Graduate Studies) and (Learning and Teaching) removed; existing positions titles amended in line with organisational changes.
06/08/2021	Vice-Chancellor	As a result of the University Student Appeals Policy and Procedure being made live, the Appeals Committee's functionality has been revoked from the Student Misconduct Rule, as the Committee's functionality is listed within the University Student Appeals Policy and Procedure.

